

Process to Establish a Member Node

Procedure

Step 1:

Expression of interest

- Complete Member Node Description document and sign letter of interest
- Invite/Join DataONE Users Group (at any time)

Step 2:

Technical and strategic review in conjunction with Core CI Team and Leadership Team

- See 'Criteria for Standing Up a DataONE Member Node' for general information
The intent is that all potential participants be welcomed.

Step 3:

DataONE response:

Response 1: Yes, become a Member Node

- Agree to DataONE service guidelines
- Sign a DataONE partnership agreement
- Operational implementation by DataONE and Member Node

Response 2: Not at this time

- Link up with appropriate Member Node
Obtain assistance with data formatting and upload
Obtain advice about becoming a Member Node in the future.

Step 4:

Following an affirmative response,

- Adhere to communication plan
- Engage in ongoing dialogue with other Member Nodes, Coordinating Nodes and DataONE leadership
- Develop the following documentation:
Overall MN strategic plan
5-yr plan for MNs
MN value proposition
Roles, responsibilities, value
Profile registration template
Service agreement

Rollout Process

